

**Minutes of the Meeting of the Board of Directors of SMCWD
January 9, 2024**

The Board of Directors of the SMCWD met in regular session on Tuesday, January 9, 2024, at 5503 Inverness Avenue in Santa Rosa, Sonoma County, California. The meeting was called to order at 3:11 p.m. by the Vice President of the Board of Directors, Laurel Christensen.

Roll Call / Minutes:

Directors present: Chris Ary, Nancee Fox, Laurel Christensen and Ron Cowley

Directors Absent: Tom Cronin

Staff and Guests present: Janice Jonson (GM)

M/s/c Directors Fox/Christensen to approve the minutes of the board meeting of November 21, 2023 with corrections of the voting tallies.

Cowley; Aye Fox; Aye Ary; Abstain Cronin; Absent Christensen; Aye
Ayes: 3 Noes: 0 Abstain: 1 Absent: 1

Public Comment: None.

Superintendent's Report:

Director Cowley reported that he and Operator Hansen did the regular well checks. Water quality was good. He feels that the new piping on the standby well is the reason for the better water quality.

Director Cowley also reported that there is a concrete meter box in the pumphouse yard that he and Hansen will install at 5525 Inverness when time and weather permits.

The lead line survey required will be performed in phases. Operator Hansen is aware of this requirement and will get it accomplished with the help of the GM and Director Cowley.

General Manager's Report:

Director Ary suggested we move money from the checking to the LAIF.

M/s/c Directors Ary/Fox to transfer \$15,000 from the checking to the LAIF account.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Absent Christensen; Aye
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The financial documents for the two months (November and December) were delivered with the agenda to all directors. Director Christensen reviewed the bank statements and initialed them.

M/s/c Directors Ary/Cowley to approve all financials.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Absent Christensen; Aye
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

There was discussion about AB 54 Ethics Training and what the requirements are. During the training that the GM completed, there was a portion that addressed audits / reviews. If SMCWD can submit a review as opposed to an audit, it would save the district a lot of money. The GM and Director Christensen will research these issues and report back to the board.

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Director's Report:

None.

Old Business:

Director Cowley reported that no action has been taken on the valve issue due to his recovering from surgery.

New Business:

The customers at 2055 Aberdeen requested a leak adjustment. Their usage was over 80,000 gallons due to the grandkids leaving a hose on. There was discussion that the situation does not exactly qualify under our leak policy but decided to allow their bill to adjusted to the three year average plus an additional amount to help offset the cost of power to pump the water, chlorine for water and labor for Operator Hansen and Director Cowley to investigate, etc.

M/s/c Directors Christensen/Ary to approve the adjustment.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Absent Christensen; Aye
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The customers at 5602 Inverness Avenue requested a leak adjustment. There was something caught in their pool filter that caused the pump to not turn off.

M/s/c Directors Cowley/Christensen to approve the adjustment to their three year average for the same period.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Absent Christensen; Aye
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

M/s/c Directors Christensen/Cowley to adjourn the meeting at 4:26 p.m.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Absent Christensen; Aye
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

Minutes submitted by:

Approved by:

	3/12/24		3/12/24
SMCWD General Manager	Date	SMCWD Board President	Date