

**Minutes of the Meeting of the Board of Directors of SMCWD
September 21, 2022**

The Board of Directors of the SMCWD met in regular session on Wednesday, September 21, 2022, via Zoom in Santa Rosa, Sonoma County, California. The meeting was called to order at 3:15 p.m. by the President of the Board of Directors, Tom Cronin.

Roll Call / Minutes:

Directors present: Tom Cronin, Ron Cowley, Chris Ary, Nancee Fox and Laurel Christensen

Directors Absent: None

Staff and Guests present: Janice Jonson (GM)

M/s/c Directors Christensen/Ary to approve the minutes of the board meeting of July 12, 2022.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

Public Comment: None

Superintendent's Report:

Director Cowley reported that the heat wave caused the Sensaphone to send false alarms and eventually the entire signal was lost. He made sure there was water in the Alta Monte tank and that was water available for our customers. He bought a room air conditioner and ran that directly on the controls but we are not sure at what point things get over heated. For example, the loss could be occurring at the tank or at the repair connection outside of the pumphouse.

The air conditioner helped but did not solve the signal loss. The board discussed maybe putting some foam insulation inside the pump house, planting trees for shade, building something to cover the building but not knowing exactly where the loss of signal occurs, these options would not necessarily solve the problem.

Director Cowley reported that we need to pick up more chlorine next week. President Cronin offered to help.

Director Christensen inquired about the meter at 5602 Inverness that is partially under the driveway. Director Fox will contact the customer and give them the options to self read their meter or make the meter more accessible for SMCWD to read.

General Manager's Report:

The financial documents for the two months (July and August) were delivered with the agenda to all directors. Director Christensen reviewed the bank statements prior to the meeting and President Cronin will initial them tomorrow.

The GM reported that the auditor will pick up the records September 26th and return them October 4th.

M/s/c Directors Christensen/Fox to approve all financials.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

Director's Report:

Director Fox reported that she attended the meeting on the water situation and was disappointed. The meeting did not resolve any issues and seemed to be politically motivated.

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Old Business:

Director Cowley reported that the valve in the field off of Venado Court is his recommendation for the next valve to be replaced. He will ask Jake for a quote to be done at the same time as adding the new service and meter in on Inverness, if approved.

Director Cowley had forgotten about the linseed oiling of the tanks. Director Ary volunteered to pick up the oil and sprayer in the next week or two. He will spray the linseed oil and Director Cowley will help by back rolling as it is applied.

New Business:

After much discussion, the board decided to amend their policy to request architectural drawings instead of County approved plans. The language of stating the water use is for reasonable domestic use and commercial use is prohibited.

M/s/c Directors Fox/Ary to amend the new service application policy.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

The application for the new service at 5660 Inverness was discussed and with the new policy as stated above, the application was approved.

M/s/c Directors Ary/Christensen to approve the application for new service.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

Operator Hansen's distribution certificate expires October 1st. He is checking to see if he could downgrade to a level 1 instead of level 2. The classroom requirements are less and the certification is also less.

Director Christensen delivered the final invoice for water usage to the lawyer handling the Scott probate. The payment has not been received yet. She will forward the lawyer's contact information to the GM.

M/s/c Directors Ary/Fox to adjourn the meeting at 5:02 p.m.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

Minutes submitted by:

Approved by:

Vance Johnson
SMCWD General Manager

11/8/22
Date

[Signature]
SMCWD President

11/8/22
Date