

**Minutes of the Meeting of the Board of Directors of SMCWD
May 10, 2022**

The Board of Directors of the SMCWD met in regular session on Tuesday, May 10, 2022, at 5503 Inverness Avenue in Santa Rosa, Sonoma County, California. The meeting was called to order at 3:08 p.m. by the President of the Board of Directors, Tom Cronin.

Roll Call / Minutes:

Directors present: Tom Cronin, Ron Cowley, Chris Ary, Nancee Fox and Laurel Christensen

Directors Absent: None

Staff and Guests present: Janice Jonson (GM)

M/s/c Directors Ary/Fox to approve the minutes of the board meeting of March 8, 2022.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

Public Comment: None

Superintendent's Report:

Director Cowley reported that in the middle of March we experienced an alarm for a low tank. He went to pump house to find that we were not pumping water. Jerry and Don's came out to troubleshoot and found a loose wire to the well motor.

Due to the fact that the booster pumps ran without water, they were both damaged. The standby booster pump was installed by Operator Hanson and Director Cowley and we were able to pump water up to the main tank again.

Because the contact tanks got so low, a lot of sediment was going through the lines on Venado. Director Cowley blew off the lines and they cleared up.

It was discovered that the float switch in the contact tank was not working during this outage. Pumpman came out to make the repair. A wire had corroded due to the chlorine. Pumpman installed a new bracket, reconnected the wires to the float switch and put sealant on it to help protect it from the effects of the chlorine.

Director Cowley reported that the generator was serviced and set to come on every month and run for 15 minutes automatically.

Operator Hanson informed Director Cowley that he does not plan to renew his certification which expires in October.

General Manager's Report:

The financial documents for the two months (March and April) were delivered with the agenda to all directors. Director Christensen reviewed the bank statements and initialed them.

The person living at the Scott residence called the district to inform us that the realtor for the house is planning on revamping the pool and landscaping. She wants to make sure she will not be charged for the water they use. Director Christensen is in contact with her and will act on SMCWD's behalf with the situation.

M/s/c Directors Fox/Christensen to approve all financials.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

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Director's Report:

None.

Old Business:

Director Cowley reported that he has not gotten bids yet due to the emergency repairs we were doing. He will get bids for work to be done in the fall.

New Business:

Bartley Pump gave us a bid for servicing the cla-valves that exceeded the bid we previously obtained. It was decided to ask Jerry and Don's for a quote and if it was \$1,500 or less as previously approved, schedule the work with them.

M/s/c Directors Fox/Christensen to authorize Jerry and Don's to service our two cla-valves for an amount not to exceed \$1,500.00

Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

M/s/c Directors Cowley/Ary to approve Azteca Landscaping to apply linseed oil to the two redwood tanks for an amount not to exceed \$1,000.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

M/s/c Directors Christensen/Cowley to added policy to the new service connection portion of the Rules and Regulations. SMCWD will request County approved plans for the property including landscaping designs with estimated water usage.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

M/s/c Directors Christensen/Fox to approve the spending plan for the 2022 – 2023 fiscal year with revenues and expenses of \$80,500.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

M/s/c Directors Christensen/Cowley to approve the transfer of \$30,000 to the LAIF account.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

M/s/c Directors Ary/Cowley to approve a leak adjustment for the Knowles if they request it.


Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

M/s/c Directors Cowley/Ary to adjourn the meeting at 4:20 p.m.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

Minutes submitted by:

Approved by:


SMCWD General Manager
President

7/12/22
Date


SMCWD President
General manager

7/12/22
Date