

**Minutes of the Meeting of the Board of Directors of SMCWD
March 8, 2022**

The Board of Directors of the SMCWD met in regular session on Tuesday, March 8, 2022, at 5444 Alta Monte Drive in Santa Rosa, Sonoma County, California. The meeting was called to order at 3:17 p.m. by the President of the Board of Directors, Tom Cronin.

Roll Call / Minutes:

Directors participating: Tom Cronin, Ron Cowley, Chris Ary, Nancee Fox and Laurel Christensen

Directors Absent: None

Staff and Guests participating: Janice Jonson (GM)

M/s/c Directors Ary/Christensen to approve the minutes of the board meeting of January 11, 2022.
Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

Public Comment: None

Superintendent's Report:

Director Cowley reported that the well check was good and that operator Hanson ran the standby well also. The water was surprisingly clear.

He also reported that the current alarm system was not operating. None of the lights were lit and when calling the phone line, the system did not answer as it is programmed to do. A Sensaphone 1800 was ordered from the Home Depot for a little over \$1,000. The company we use for programming the system (MTL) has been contacted and asked to set aside time to install and program for us next week.

General Manager's Report:

The financial documents for the two months (January and February) were delivered with the agenda to all directors. Director Christensen reviewed the bank statements and initialed them.

GM reported that a resident on Venado Court who is not a member of the SMCWD reached out to get information on the easement we have on their property. They plan to install a deer fence. GM sent a scanned copy of the blueprints for that area.

M/s/c Directors Christensen/Ary to approve all financials.
Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

Director's Report:

President Cronin reported that he spoke with the controls person he used to work with in Marin about our control needs. He was told that most control personnel service large systems and probably wouldn't be interested in our little system.

Director Cowley reported he found a website, Small Community Water Infrastructure Exchange (SCWIE) that could help with future development, if the district is interested. He also stated that the California Department of Water Resources may have grant money available for small community drought relief, if we are interested in pursuing, there was 200 million dollars available. President Cronin also knows of a couple of grant writers he would ask for their opinion if it is worth pursuing.

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Director's Report (cont):

Director Christensen researched obtaining bonds to finance our structural improvements. She was told that it would involve a lot of paperwork and would be expensive. She was told getting a loan would be a better option.

Old Business:

Director Cowley reported the two valves at the top of Inverness have been completed and the road patched. He will ask for quotes within the next few months for the next valve replacement.

New Business:

M/s/c Directors Fox/Cowley to raise the payment for reading the meters from \$100 to \$120.
Cowley; Aye Fox; Aye Ary; Abstain Cronin; Aye Christensen; Aye
Ayes: 4 Noes: 0 Abstain: 1 Absent: 0

Director Cowley reported that he spoke with Bartley Pump about servicing the cla-valves. They will come out to look at the job and provide a quote.

M/s/c Directors Cowley/Fox to authorize Bartley Pump to service our two cla-valves for an amount not to exceed \$1,500.00
Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

M/s/c Directors Ary/Cowley to approve an annual maintenance agreement with Blue Star Gas for the maintenance of our generator. Price was quoted at \$399 per year.
Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

M/s/c Directors Cowley/Christensen to approve a payment of \$300 to Aztec Landscaping for weed control at Alta Monte tank and the pump house.
Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

M/s/c Directors Cowley/Christensen to approve the capital improvements list discussed at the February 22, 2022 planning meeting.
Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

M/s/c Directors Cowley/Christensen to approve the purchase of a chlorine diffuser and tablets for an amount of around \$1,000.
Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

Director Christensen did some research and found that consultants were usually hired to set water rates and connection fees. The SMCWD service connection fee was increased in 2016 to \$15,000. Using a conversion table to today's rate would make the value \$17,571.24.

M/s/c Directors Fox/Ary to amend our connection fee (storage and transmission) to seventeen thousand five hundred dollars (\$17,500.00).
Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

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New Business (cont):

The directors will review our policy for establishing new services to our existing water system. The application should be revised to include the purchaser's intent for the land use. SMCWD may require legal documents to determine the impact it may have on our water source.

M/s/c Directors Ary/Cowley to adjourn the meeting at 4:34 p.m.
Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

Minutes submitted by:

Approved by:

Nanice Jonson 5/10/22
SMCWD General Manager Date

Ken Orr 5/10/22
SMCWD President Date