

**Minutes of the Meeting of the Board of Directors of SMCWD  
September 14, 2021**

The Board of Directors of the SMCWD met in regular session on Tuesday, September 14, 2021, at 5454 Alta Monte Drive in Santa Rosa, Sonoma County, California. The meeting was called to order at 7:06 p.m. by the President of the Board of Directors, Tom Cronin.

**Roll Call / Minutes:**

Directors participating: Tom Cronin, Ron Cowley, Chris Ary and Nancee Fox

Directors Absent: Laurel Christensen (excused)

Staff and Guests participating: Janice Jonson (GM)

M/s/c Directors Ary/Fox to approve the minutes of the board meeting of July 13, 2021.  
Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Absent  
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

**Public Comment:** None

**Superintendent's Report:**

Director Cowley reported that the well levels have been fairly consistent. The static level is around 30 feet and the recouperation time is less than ten minutes. He also joined Operator Hansen in the flushing of the hydrants, fixing the service line at 5468 Alta Monte, dropping a line in the Alta Monte tank to get a level of buildup at the bottom. He reported there was only 2 or 3 inches and didn't feel it was necessary to clean the tank yet.

During the chlorine shortage, Director Cowley purchased two (2) fifteen gallon tubs of chlorine instead of the one gallon jugs usually used. There is still chlorine in the tubs and the shortage is over. SMCWD will revert back to the one gallon containers for the next order.

The customer at 5627 Inverness called after receiving her invoice. She checked her meter and it was spinning. Director Cowley and GM investigated. The cement box had to be lifted off of the meter in order to turn the water off. Customer was advised to check with her landscaper to look for a leak and to clear the meter area in order for the cement box to be placed correctly. SMCWD will replace her meter and if the dial is still spinning, the customer will be invoiced according to policy.

Director Cowley reported the air relief valve on the well is jumping and squirting water again. He suspects another blockage somewhere. President Cronin stated he has a camera device that we could use to investigate the problem. This will be discussed with Operator Hansen to see if it is a viable option before repairs are made.

**General Manager's Report:**

The financial documents for the two months (July and August) were delivered with the agenda to all directors. President Cronin signed the bank statements.

M/s/c Directors Ary/Fox to approve all financials.  
Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Absent  
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

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**Director's Report:**

President Cronin reported that he felt it is a good idea to still pursue a mutual aid agreement. He will do some research.

**Old Business:**

The valve replacement project has been deferred until November.

Director Cowley reported that the painter will be painting the pumphouse tomorrow starting at 8:00AM.

Drought conditions were discussed under the Superintendent section.

**New Business:**

There have been a couple of properties within the boundaries of the SMCWD that have recently sold. We need to review our current policy to determine the method for approving or denying new services to these lots.

M/s/c Directors Cowley/Ary to adjourn the meeting at 8:17 p.m.  
Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Absent  
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

Minutes submitted by:

Approved by:

*Vanice Jonson*  
SMCWD General Manager                      Date

*Tom Cronin*                      *11-9-21*  
SMCWD President                      Date