

**Minutes of the Meeting of the Board of Directors of SMCWD  
March 9, 2021**

The Board of Directors of the SMCWD met in regular session on Tuesday, March 9, 2021, via Zoom in Santa Rosa, Sonoma County, California. The meeting was called to order at 7:02 p.m. by the President of the Board of Directors, Tom Cronin.

**Roll Call / Minutes:**

Directors participating: Tom Cronin, Ron Cowley, Nancee Fox, Laurel Christensen and Chris Ary  
Directors Absent: None

Staff and Guests participating: Janice Jonson (GM)

M/s/c Directors Ary/Christensen to approve the minutes of the board meeting of January 12, 2021.  
Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye  
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

**Public Comment:**

None.

**Superintendent's Report:**

Director Cowley reported that he and operator Hansen plan to clean the Inverness tank on Monday. He is also meeting with a painter to get a quote for painting the pump house.

Director Cowley and President Cronin will look into air ventilation for the pump house. Possibly moving an air vent from Cronin's pool house to the pump house.

**General Manager's Report:**

The financial documents for the two months (January and February) were delivered with the agenda to all directors along with the bank statements and reconciliations. Director Christensen inquired about some of the customer's high usage. Two of the homes are on the market and it is not usual for high water bills before listing. The other high users have not contacted the GM to refute the amounts.

President Cronin will initial the bank statements when he signs the minutes.

M/s/c Directors Fox/Christensen to approve all financials.  
Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye  
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

**Director's Report:**

President Cronin suggested that we have Operator Hansen give us a report on our water levels. We need to be prepared for drought conditions. Director Christensen reported that the Jones Dairy was having a well drilled and she wondered what the impact of that well would be on our water supply.

Director Christensen reported that Larry Fricke looked at the PG&E pole and did not see any sensors for excessive winds. The cause for the outages is still unknown.

**Old Business:**

Director Cowley reported there had been no action on the valve replacements. He spoke with Jake from RH & Sons and informed him that we want the valves to be Resilient Wedge and was told that is all they use.

**Minutes of the Meeting of the Board of Directors of SMCWD  
March 9, 2021**

**New Business:**

The Forms 700 need to be completed by all board members and the GM. The due date is April 1. There is an option for completing online if set up with the County. GM will contact the County to see if Director Christensen needs to complete another form since she did one when she was sworn in.

Director Cowley got a bid for removing a dead tree just outside of the pump house yard but still part of our property. Gromala Bros bid \$1,700. It was decided to get another bid. Director Christensen suggested Drew Ramsey and will forward contact information to Director Cowley.

Bank balances were discussed and it was decided to transfer money to the LAIF.

M/s/c Directors Cowley/Christensen to transfer \$20,000 to the LAIF.  
Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye  
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

GM asked Director Ary if he could help with updating the website. He said he would take a look at it.

M/s/c Directors Ary/Fox to adjourn the meeting at 7:39 p.m.  
Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye  
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

Minutes submitted by:

Approved by:

*Tom Owen*      5-11-21  
SMCWD ~~General Manager~~      Date  
*President*

*Nancy Johnson*      \_\_\_\_\_  
SMCWD ~~President~~      Date  
*General Manager*