

**Minutes of the Meeting of the Board of Directors of SMCWD
May 12, 2020**

The Board of Directors of the SMCWD met in regular session on Tuesday, May 12, 2020, from their individual homes in Santa Rosa, Sonoma County, California via Zoom. The meeting was called to order at 7:02 p.m. by the President of the Board of Directors, Tom Gillett.

Roll Call / Minutes:

Directors participating: Tom Gillett, Tom Cronin, Ron Cowley, Nancee Fox and Chris Ary
Directors Absent: None

Staff and Guests participating: Janice Jonson (GM)

M/s/c Directors Cronin/Fox to approve the minutes of the board meeting of March 10, 2020.
Gillett; Aye Cowley; Aye Ary; Aye Fox; Aye Cronin; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

Public Comment:

None.

Superintendent's Report:

Director Cowley reported that he found the chlorinator leaking while at the pump house meeting with a potential contractor. He informed Operator Hansen who made the repair.

General Manager's Report:

The financial documents for the two months (March and April) were delivered with the agenda to all directors. President Gillett will review and initial the bank statements tomorrow with the general manager.

M/s/c Directors Ary/Fox to approve all financials.
Gillett; Aye Cowley; Aye Ary; Aye Fox; Aye Cronin; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

Director's Report:

None.

Old Business:

Director Cowley reported that the tuff shed has been placed in the pump house yard and painted.

During Director Cowley's pursuit of a new generator, a permit was applied for. He was told that we need to have engineered plans drawn and submitted because we are a public water system.

Director Cowley got a bid from Blue Star on a generator which was lower than previous quotes. He also got bids from Weeks and Jerry & Don's for soft starts. The soft starts would allow us to purchase a smaller generator for a lessor cost.

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Old Business (cont.):

Director Cowley outlined the estimated costs of the entire project. See attached.

M/s/c Directors Fox/Cronin to approve the estimated costs of \$23,122 and the estimated annual maintenance costs that would be involved.

Gillett; Aye Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

New Business:

M/s/c Directors Cronin/Ary to send an adjusted bill to the customers at 5695 Inverness after they comply with SMCWD policy on leaks.

Gillett; Aye Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

M/s/c Directors Cronin/Ary to approve the 2020 -2021 spending plan of \$77,050 in revenues and \$ 77,050 in expenditures.

Gillett; Aye Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

M/s/c Directors Fox/Ary to adjourn the meeting at 7:31 p.m.

Gillett; Aye Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

Minutes submitted by:

Approved by:

Nancy Johnson *7/8/20*
SMCWD General Manager Date

Ken Allen *7/8/20*
SMCWD Vice President Date