

**Minutes of the Meeting of the Board of Directors of SMCWD
January 14, 2020**

The Board of Directors of the SMCWD met in regular session on Tuesday, January 14, 2020, at 5627 Inverness Avenue, Santa Rosa, Sonoma County, California. The meeting was called to order at 7:06 p.m. by the President of the Board of Directors, Tom Gillett.

Roll Call / Minutes:

Directors Present: Tom Gillett, Tom Cronin, Ron Cowley, Nancee Fox and Chris Ary

Directors Absent: None

Staff and Guests present: Janice Jonson (GM)

M/s/c Directors Ary/Cowley to approve the minutes of the board meeting of November 12, 2019.

Gillett; Aye Cowley; Aye Ary; Aye Fox; Aye Cronin; Aye

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

Public Comment:

None.

Superintendent's Report:

GM reported that a leak by the Inverness tank on the customer's side of the meter was repaired by RH & Sons. There is also a leak on the SMCWD side that was not repaired. The customer reported it to the GM after RH & Sons repaired their side.

SMCWD has not received more information from RH & Sons on their option of which valves to replace. President Gillett will send a letter on letterhead.

General Manager's Report:

The financial documents for the two months (November and December) were delivered with the agenda to all directors. President Gillett reviewed and initialed the bank statements.

M/s/c Directors Fox/Cronin to approve all financials.

Gillett; Aye Cowley; Aye Ary; Aye Fox; Aye Cronin; Aye

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

Director's Report:

None.

Old Business:

Director Cowley obtained a quote of \$2,129.28 from Tuff Shed to purchase a 6' x 8' shed.

M/s/c Directors Fox/Ary to proceed with the purchase of a Tuff Shed.

Gillett; Aye Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

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Old Business (cont.):

Director Cowley got quotes for the purchase of a 22KW propane generator. There was only a \$200 difference. A pad has already been formed to the specifications for a Generac model. The Generac generator was quoted at \$9,300 and the purchase of a 250 gallon tank from McPhails was quoted at \$2,038 (including hook up). Director Cowley stated that Gromala Brothers could probably do the pads for \$2,000.

M/s/c Directors Cronin/Fox to proceed with the purchase and installation of a generator for a total cost of around \$13,500.

Gillett; Aye Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

New Business:

The board discussed the bank balances. Director Ary stated that Ally bank offers 2% and questioned what the LAIF rate was. GM reported that LAIF was higher.


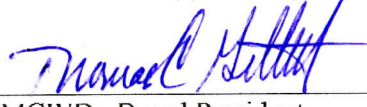
M/s/c Directors Ary/Fox to transfer \$20,000 to the LAIF.
Gillett; Aye Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

The agenda item to write off an uncollectible amount was mute because the amount was paid. The customer had sold their home and GM did not have any updated contact information.

M/s/c Directors Cowley/Ary to adjourn the meeting at 7:52 p.m.
Gillett; Aye Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

Minutes submitted by:

Approved by:

	
Janice Johnson	Donald Gillett
SMCWD General Manager	SMCWD Board President
<u>3/10/2020</u>	<u>3/10/20</u>
Date	Date