

**Minutes of the Meeting of the Board of Directors of SMCWD
September 8, 2018**

The Board of Directors of the SMCWD met in regular session on Saturday, September 8, 2018, at 5468 Alta Monte Drive, Santa Rosa, Sonoma County, California. The meeting was called to order at 10:00 a.m. by the President of the Board of Directors, Tom Gillett via phone call.

Roll Call / Minutes:

Directors Present: Tom Cronin, Ron Cowley, Nancee Fox and Tom Gillett (phone call)
Directors Absent: Chris Ary

Staff and Guests present: Janice Jonson (GM)

M/s/c Directors Cronin/Fox to approve the minutes of the board meeting of July 17, 2018.
Gillett; Aye Cowley; Aye Ary; Absent Fox; Aye Cronin; Aye
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

Public Comment:

None.

Superintendent's Report:

See "Old Business"

General Manager's Report:

The financial documents for the two months (July & August) were delivered with the agenda to all directors. Vice President Cronin reviewed and initialed the bank statements.

GM spoke with PG&E about the possibility of power being turned off during high fire risks. PG&E said that the fire department is the agency that makes the recommendation for the shut off(s). GM called Bennett Valley Fire Department and spoke with Matt Logan. He stated that if the power was turned off, the fire department would not use the hydrants.

M/s/c Directors Fox/Cronin to approve all financials.
Gillett; Aye Cowley; Aye Ary; Absent Fox; Aye Cronin; Aye

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

Director's Report:

Director Cronin reported that his contact is interested in operating the SMCWD. He is still in Alaska but would like to see the district.

Old Business:

Director Cowley reported that the tear down of the Alta Monte tank started on Wednesday (9/5/18). The poly tanks have been put on line and are operating automatically. During the initial testing, there was too much pressure on the line going to the three meters in the corner of the tank site area. Water was gushing out of the air relief lines. RH & Sons came back and disconnected the 2" fill line and removed a check valve from the 6" line. The poly tanks now fill from the 6" line and the pressure to the line supplying the three homes has been reduced.

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Old Business: (cont.)

The PG&E bill will probably be a lot more during this period due to the programming. The poly tanks only hold one third of the capacity that the old tank held so pumping will be more frequent and during peak hours at times.

The electrician for MTL has run the conduit to both the poly tanks and the site for the new tank. A pedestal box for the electrical has been placed near the gate.

Director Cowley was contacted by Michael Johnson (AquaTech) to ask permission for a documentary crew to come to the job site and take pictures of the process. They are documenting the restoration of old redwood. The board did not have any issues and approved the request.

New Business:

Director Cronin reported that adding ammonia to the chlorine would be expensive and could be more hazardous by mixing chemicals. The addition of a second chlorination system is still the better option and can be considered when the current project has been completed and resources are available.

GM reported that the auditor has sent up an appointment for October 16 at 5:00 p.m. to pick up financial records. If any director wants to be present, they are welcome to attend.

The electrician from MTL has recommended flow indicators be installed before the booster pumps to avoid burning up the motors due to lack of water. He also suggested variable speed drives be added. GM will ask him to give us an estimate of the costs along with the pros and cons of each.

M/s/c Directors Cowley/Cronin to adjourn the meeting at 10:29 a.m.
Gillett; Aye Cowley; Aye Fox; Aye Ary; Absent Cronin; Aye
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

Minutes submitted by:

Approved by:

Janice Johnson
SMCWD General Manager

11/13/18
Date

Donald Gillett
SMCWD Board President

11/13/18
Date