

**Minutes of the Meeting of the Board of Directors of SMCWD  
May 15, 2018**

The Board of Directors of the SMCWD met in regular session on Tuesday, May 15, 2018, at 5627 Inverness Avenue, Santa Rosa, Sonoma County, California. The meeting was called to order at 7:19 p.m. by the Vice President of the Board of Directors, Cronin.

**Roll Call / Minutes:**

Directors Present: Tom Cronin, Ron Cowley, Chris Ary, Nancee Fox and Tom Gillett (late)  
Directors Absent: None

Staff and Guests present: Janice Jonson (GM)

M/s/c Directors Ary/Fox to approve the minutes of the board meeting of March 13, 2018.  
Gillett; Absent Cowley; Aye Ary; Aye Fox; Aye Cronin; Aye  
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

**Public Comment:**

Director Fox reported that Bonnie Carroll has sold. The new owners contacted the GM to transfer the water service. An application and the excerpts from the Rules and Regulations were dropped off at the house.

President Gillett arrived during this portion of the agenda.

**Superintendent's Report:**

The chlorinator has been repaired and the dosage adjusted. There have not been any calls about high chlorine levels since the controller was replaced.

**General Manager's Report:**

The financial documents for the two months (March & April) were delivered with the agenda to all directors. President Gillett reviewed and initialed the bank statements. The payment to Mario Molina was for weed eating all of the tank yards and removing the old pipes and fittings.

GM reported that the State has approved the Operations and Maintenance Plan with a request for a couple of items be added to the standby well section.

M/s/c Directors Ary/Cronin to approve all financials.  
Gillett; Aye Cowley; Aye Ary; Aye Fox; Aye Cronin; Aye  
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

**Director's Report:**

Director Cronin contacted the person that he thought might be interested in the operator position. He only has one of the certifications required by the State but his son has the other. After discussion it was decided to see if they were both interested in being employees and obtain a proposal for their costs to provide the services.

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**Old Business:**

Director Cowley reported that after giving more thought to tying the two poly tanks in before the tank replacement, he felt that it would 1.) Stir up the iron and manganese at the bottom of the tank and 2.) possibly create more leaks because of the redwood boards drying out during the process. The board agreed.

The start date was also discussed. The site may be too wet in November if we get early rains. The board will decide at the September meeting whether to start the project in October or November.

**New Business:**

Director Cronin sent an email after the agenda deadline had past informing SMCWD in writing of a leak that he had and repaired. The board will consider a leak adjustment at the next meeting.

The Spending Plan was emailed to the directors with the board packets.

M/s/c Directors Cronin/Ary to approve the spending plan for the 2018-2019 fiscal year with revenues and expenses of \$75,500.

M/s/c Directors Cronin/Ary to adjourn the meeting at 8:04 p.m.  
Gillett; Aye Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye  
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

Minutes submitted by:

*Janice Vanson*  
SMCWD General Manager

Date

Approved by:

*Manas C. Gillett*  
SMCWD Board President

7/17/18  
Date