

**Minutes of the Meeting of the Board of Directors of SMCWD
January 14, 2017**

The Board of Directors of the SMCWD met in regular session on Saturday, January 14, 2017, at 5627 Inverness Avenue, Santa Rosa, Sonoma County, California. The meeting was called to order at 9:04a.m. by the President of the Board of Directors, Tom Gillett.

Roll Call / Minutes:

Directors Present: Tom Gillett, Ron Cowley, Chris Ary, Nancee Fox and Russ Moreci
Directors Absent: None

Staff and Guests present: Janice Jonson (GM)

M/s/c Directors Moreci/Cowley to approve the minutes of the Board meeting of November 12, 2016.
Gillett; Aye Moreci; Aye Cowley; Aye Ary; Aye Fox; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

Public Comment:

None.

Superintendent's Report:

On December 5th there was a water outage for the customers on Perth and the customers between the Inverness tank and Perth. The Inverness tank had run out of water due to the altitude valve malfunctioning. The tank was by-passed until operator Hansen was able to get the valve operational again.

Operator Hansen wants to modify the line between the old well and the pump house by installing a valve to enable him to run water from the well that is high in iron and manganese before it is introduced to the water from the well. The intent is to get this done before moving forward with placing the old well on "standby" status. Operator Hansen and Director Cowley will perform this task when time and weather allow.

General Manager's Report:

The financial documents for the two months (November and December) were passed around to the directors. GM had tried to email the packet but none of the directors received it. She will resend the documents.

The Thomas household was given a \$10 credit for allowing the district to put some water in the new poly tanks. The contractor wanted a little weight added to them in order to eliminate the possibility of movement.

M/s/c Directors Ary/Moreci to approve all financials.
Gillett; Aye Moreci; Aye Cowley; Aye Ary; Aye Fox; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

Director's Report:

This meeting was the last for Director Moreci. At the end of the meeting, he was presented with an engraved quartz desk clock in appreciation of his continuous service on the board since November 2005.

Old Business:

The emergency generator will remain under "Old Business" until further action is taken.

**Minutes of the Meeting of the Board of Directors of SMCWD
January 14, 2017**

Old Business (cont.):

Director Cowley reported that he would get a quote on a new 40,000 gallon tank from Harmony Farms. He was informed that their prices are much lower than the other companies he has received bids from. If the price is low enough, it may be more cost effective than putting a liner and new roof on the existing tank.

Pending the new quote and drier weather, the liner and reroofing of the Alta Monte tank is anticipated to occur in late February 2017.

GM will contact the State to request the old well be placed on "standby" status after the alterations in the plumbing are made to enable the flushing of it.

New Business:

GM was asked to leave the room while the board discussed the salaries of both the GM and the Operator. Operator Hansen gave a proposal for services to include his weekly inspections of the complete system, testing chlorine levels, one monthly pulling and delivery of required water testing and bi-monthly meter reading for a total of \$580 per month. All other services will be billed at \$70 per hour and invoiced separately.

M/s/c Directors Ary/Moreci to accept Operator Hansen's proposal and increase the general manager's salary to \$1,150 per month to compensate for the additional tasks/reports she will be assuming from the operator. To be effective February 1, 2017.

Gillett; Aye Moreci; Aye Cowley; Abstain Ary; Aye Fox; Aye
Ayes: 4 Noes: 0 Abstain: 1 Absent: 0

M/s/c Directors Ary/Cowley to adjourn the meeting at 10:04 a.m.
Gillett; Aye Moreci; Aye Cowley; Aye Fox; Aye Ary; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

Minutes submitted by:

Janice Johnson 3/14/17
SMCWD General Manager Date

Approved by:

Thomas C. Gillett 3/14/17
SMCWD Board President Date