

**Minutes of the Meeting of the Board of Directors of SMCWD
March 12, 2016**

The Board of Directors of the SMCWD met in regular session on Saturday, March 12, 2016, at 5627 Inverness Avenue, Santa Rosa, Sonoma County, California. The meeting was called to order at 9:09 a.m. by the President of the Board of Directors, Tom Gillett.

Roll Call / Minutes:

Directors Present: Tom Gillett, Ron Cowley, Stephanie Harris and Russ Moreci
Directors Absent: Chris Ary (unexcused)

Staff and Guests present: Janice Jonson (GM)

M/s/c Directors Harris/Cowley to approve the minutes of the Board meeting of January 9, 2016.
Gillett; Aye Moreci; Abstain Cowley; Aye Ary; Absent Harris; Aye
Ayes: 3 Noes: 0 Abstain: 1 Absent: 1

Public Comment:

None.

Superintendent's Report:

None.

General Manager's Report:

GM informed the board that \$15,000 was transferred to the LAIF account. The financial documents were delivered with the agenda to all directors.

M/s/c Directors Harris/Moreci to approve all financials.
Gillett; Aye Moreci; Aye Cowley; Aye Ary; Absent Harris; Aye
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

Director's Report:

None.

Old Business:

The emergency generator and tank roofs will remain under "Old Business" until further action is taken.

Director Cowley reported that he had a plumber look at the Inverness tank piping to give us a price to repair it. The plumber (Nick Howshar) said he would like to wait until it stopped raining and expose the pipes a little more. He will do the job for time and material with Director Cowley and our operator (Chris Hansen) overseeing the work. The plumber is aware that the parts have already been purchased and is willing to use them. The estimated costs are between one and two thousand dollars.

Director Cowley also got an updated quote from New World for a liner to be installed in the Alta Monte tank. The cost is \$11,917.38 and should last at least 30 years. He was told that if during the installation New World found the staves to be sub-standard, they could do patches inside the tank with marine plywood.

The board feels that the liner should be installed in the fall when the water usage starts to decline. They also determined that the roof should be done while the tank is empty.

Director Cowley will contact companies that do underground work to get prices for the plumbing portion of

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Old Business: (cont.)

the Alta Monte tank repairs.

Chris Hansen has a 5,000 gallon tank that he has offered to loan SMCWD. We would need to incur the cost of transporting it both to and from its current location.

New Business:

The board reviewed its attendance policy. The current policy requires a director to inform the general manager or board president of their illness three days prior to the meeting in order to be considered an excused absence. The board feels that as long the notification is done prior to the meeting, the three days should be eliminated.

M/s/c Directors Moreci/Harris to amend the policy by dropping the three day requirement.
Gillett; Aye Moreci; Aye Cowley; Aye Ary; Absent Harris; Aye
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The directors that were present signed their Form 700's.

President Gillett developed water rate analysis tools using a 5% and 10% increase in water rates to reflect the cash flow for planning our future capital improvements and establishing an adequate reserve. The board decided to move forward with the Proposition 218 requirements to notify the customers of their intent to increase water rates.

M/s/c Directors Harris/Moreci to increase the monthly base rate from \$45 to \$50 and to increase the tiered rates for actual water registered on the meters by 5% effective July 1, 2016.
Gillett; Aye Moreci; Aye Cowley; Aye Ary; Absent Harris; Aye
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The loan authorizing and pledged revenues and funds were not considered by the Board, as the Board does not want to incur indebtedness from receiving a loan.

M/s/c Directors Moreci/Cowley to adjourn the meeting at 10:17 am.
Gillett; Aye Moreci; Aye Cowley; Aye Ary; Absent Harris; Aye
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

Minutes submitted by:

Approved by:

Jamice Thomson 5/16/16
SMCWD General Manager Date

Thomas A. Gillett 5/16/16
SMCWD Board President Date